

**PURCHASED PAYMENT FACILITIES
MERCHANT AGREEMENT
STANDARD MERCHANT TERMS**

This document sets out the standard terms and conditions for iSignthis eMoney (AU) Pty Ltd ACN 624 762 269 (**ISXPay**) providing Purchased Payment Facilities as merchant facilities to its customer (**Merchant**).

The Merchant Agreement is further comprised of:

- i. Standard Merchant Terms (these terms);
- ii. the Merchant Application Form signed by Merchant (Application);
- iii. the Card Scheme Rules, from each of Visa Inc, Mastercard Worldwide and JCB, as found on their respective websites, www.visa.com.au, www.mastercard.com.au and others Card Schemes as we may include from time to time.
- iv. Board Declaration
- v. Merchant Website Compliance Checklist
- vi. Website Ownership Declaration (For additional websites under same legal entity)
- vii. Merchant eMoney Payment Services (if applicable) for EMMI, EMA and related eMoney Services
- viii. OCT Agreement (if applicable)
- ix. the Merchant's PCI DSS current Attestation of Compliance (AoC) and latest Quarterly Scan (where applicable) or the Merchant's completed SAQ-A.
- x. any additional documents listed in the Merchant Agreement or Merchant Application Form (as and where applicable);

(together the **Merchant Agreement**).

If there are any inconsistencies in the documents forming the Agreement, the document listed higher in the list will prevail to the extent of such inconsistency.

Recitals

ISXPay operates a Purchased Payment Facility (PPF) whereby End Users make payment to ISXPay to purchase Stored Value, subsequent to which the End User may request that the Store Value is redeemed at the Merchant. Upon redemption by the Merchant, ISXPay may forward the whole or part amount to the Merchant (minus fees), at the direction of the End Users. These Standard Merchant Terms provide the basis for 'instant payments' via a pass through PPF facility, operated by ISXPay in accordance with the Reserve Bank of Australia Declaration 6 of 2006.

The Merchant seeks PPF facility with ISXPay under these Standard Merchant Terms, whereby the Card Scheme Rules apply *mutatis mutandis* to the Merchant.

WHEREAS

1. Subject to satisfactory conclusion of due diligence by ISXPay, ISXPay provides Purchased Payment Facilitation services for entities operating in the Commonwealth of Australia, including the following PCI DSS certified gateway functions:
 - a. A means for the routing and processing of transactions to various card schemes ("Cards"), including Visa, MasterCard and JCB,
 - b. The settlement of funds from JCB, Visa, MasterCard and Alternative Payment Methods (APMs) to the Merchant via ISXPay,
 - c. A means to make payments to debit and credit cards via original credit transfer (subject to additional terms)
 - d. A means to accept and settle with alternative payment methods
2. The Merchant has requested that ISXPay supply gateway and payment facilitation services.
3. ISX provides a means whereby a remote payment transaction processed by it during the course of e/m-Commerce, to authenticate the identity of an End User through various processes (the "**Processes**"). One process operates by requiring the End User to access the secure portal operated by their account or card issuing institution in order to access the regulated payment instrument or account transaction records and identify the remote payment transaction between the Merchant and the End User, the details of which remote payment transaction constitute a 'secret', retrieve said secret details, and then confirm said secret details associated with the specific payment transaction to iSignthis in order to demonstrate control of the account. The Merchant shall not at any time attempt to retrieve the value of the secret from any systems to which it has access, until the earlier of registration, failure or rejection of the End User. A second process uses reliable and independent data from government, banking or regulated sources, whilst a third process combines parts of the foregoing processes with electronic document collection.
4. Using the processes, ISX provides the ISX Services, including the use of payment processing directed to its ISXPay payment/acquiring services, to generate on demand Payment Instrument Verification (PIV) Profiles, Evidence of Identity (EOI) Profiles including data/metadata logs, and Strong Customer Authentication (SCA) profiles, for End Users completing the Processes.
5. Strong Customer Authentication (SCA) may comprise a one-time password sent by ISX to the End User via SMS to their mobile phone, where registration to the SCA service is via PIV linked to the mobile phone.
6. ISX shall provide PCI DSS certified payment gateway transaction processing services for the Merchant's card and APM payment transactions originating from the websites nominated approved by ISXPay®
7. ISXPay shall settle card and APM funds to an account held by Merchant with an Authorised Deposit taking Institution (ADI) within the Commonwealth of Australia.
8. Merchant has agreed that they shall at all times prominently display on their website;
 - a. Relevant license and/or regulatory details
 - b. Product Disclosure Statements / Regulatory Notices.
 - c. Privacy policy
 - d. Fee Structure
 - e. Standard Terms and Conditions
 - f. Refund Policy

1 VIRTUAL CONNECTIONS AND GETTING STARTED

1.1 Business preparation and installation

- (a) You will at your own cost prepare your business for the Services, including installation of any and all telecommunication, servers, power supply lines, and services as necessary.

1.2 Your Connection

The set-up of web site:

- (a) must be approved by ISXPAY and comply with all regulations, policies, systems, software and certification procedures specified by ISXPAY from time to time;
- (b) you are solely responsible for purchasing, leasing, maintaining, repairing and replacing your own equipment, and you indemnify ISXPAY against any losses, liabilities, damages and expenses arising out of the use of your web site;
- (c) you must upgrade your web site (including any software) in the event of an industry or payment card industry data security standards revision, general industry security standard changes including, but not limited to changes to SSL, TLS, AES, x509, or similar, or where otherwise reasonably notified by ISXPAY.

1.3 Software Licence

- (a) ISXPAY grants you a non-exclusive licence to use the Software in your business for the purposes of this Agreement for the term of this Agreement.
- (b) You must not reproduce, communicate, modify or reverse engineer the Software.
- (c) You must not give any third party access to the Software without ISXPAY's prior written consent. ISXPAY consents to you giving our service provider access to the Software.

1.4 Dashboard Access

Where you receive access to the Dashboard to enable you to view your Transaction history and reports you agree:

- (a) ISXPAY retains the Intellectual Property Rights in the Dashboard;
- (b) You, your employees, agents and contractors will utilise the Dashboard only for the purposes of you receiving the merchant acquiring services under this Agreement and in accordance with:
- i. the "Dashboard User Manual"
 - ii. any acceptable use terms displayed at the point of log in to the Dashboard; and
 - iii. any instructions otherwise received from ISXPAY in respect of use of the Dashboard.
- (c) You are only authorized to use the account and password assigned to you, will not allow any other person to use Your access credentials, and will procure that Your employees and contractors given access will comply with this requirement.
- (d) Your use of the Dashboard is subject to the license and use terms in section 1.3.
- (e) You are responsible for procuring all necessary systems to Dashboard, including without limitation hardware, software and internet access.
- (f) ISXPAY may terminate immediately access to and use of the Dashboard for any one or more users if the users do not adhere to the obligations in this clause 1.4.

1.5 Excluded Services

ISXPAY or its affiliated entities are able to offer payment instrument verification and identity verification services for payments processed pursuant to the Merchant Agreement. Provision of these services is subject to separate agreement by the Merchant with ISXPAY or an affiliated entity.

2 APPROVAL TO USE PAYMENT SERVICES

2.1 You acknowledge that:

- (a) the operation of this Agreement is conditional on ISXPAY approving an application to provide the Payment Services to You; and
- (b) in relation to information provided by You to ISXPAY in

connection with Your application:

- i. ISXPAY may provide that information to card schemes;
 - ii. We may rely on such information as being complete, accurate and not misleading or deceptive; and
 - iii. ISXPAY is not obliged to verify the completeness or accuracy of the information it receives from You; and
- (c) We may obtain from any Card Scheme or a person who is involved in any Card Scheme, any credit reporting agency or any other person, information about Your merchant history or Personal Information about You, a Related Body Corporate, Your officers, employees or agents for any purpose relating to the operation of those Card Schemes and We can use any such information to assess an application from us under clause 2.1(a);
- (d) We can disclose information about Your merchant history, a data breach and relevant Personal Information in the following circumstances:
- i. to any Card Scheme or to any person who is involved in any Card Scheme, information about You for any purpose related to the operation of those schemes, card fraud detection agencies (including information about termination of merchant solutions and reason(s) for termination of ISXPAY payment solutions; and
 - ii. where the law requires or permits us to do so; and
 - iii. where we have reasonable grounds to believe that either you are involved in dishonest or criminal activity, are a victim of such activity, may have information relevant to an inquiry into such activity or have experienced a data breach, to any state or federal law enforcement or regulatory agency whether or not we have been requested by that agency to provide such information; and
- (e) we can disclose your information to any related entities of ours and to any outsourced service providers engaged by us (for example, mail houses, debt collection agencies (where necessary) or data analytics providers); and
- (f) the decision whether to approve your application is at ISXPAY's sole discretion and the reason for any decision which is made may not be given to You;
- (g) an approval by ISXPAY providing payment services to you does not in any way constitute a representation by ISX that you will be able to use the services of another payment service provider should you cease using ISXPAY's payment services for any reason; and
- (h) any information obtained by ISXPAY during its assessment of an application under clause 2.1(a) is and remains confidential to ISXPAY and will not be shared with You. ISXPAY is bound by Card Scheme Rules and all correspondence and discussions between Card Schemes and ISXPAY are confidential as between ISXPAY and the Card Schemes.

2.2 You represent and warrant that:

- (a) any information You provide to ISXPAY in connection with an application for ISXPAY to provide the Services is complete, accurate and not misleading or deceptive; and
- (b) if You have disclosed Personal Information to ISXPAY in connection with the application under clause 2.1(a), You have obtained the relevant individual's prior consent to the disclosure and otherwise complied with Your obligations under Privacy Law; and
- (c) You are able to satisfy Your obligations and responsibilities under this Agreement.

2.3 You acknowledge and agree that:

- (a) ISXPAY is authorised to obtain from third parties financial and credit information relating to You in connection with our decision to approve Your application and in respect of our continuing evaluation of Your financial and credit worthiness; and
- (b) any information collected by ISXPAY may be disclosed by us to Card Schemes.

- 2.4 The Parties agree that no Party is or will be bound by this Agreement unless and until ISXPAY has confirmed its approval to provide the Payment Services to You.

3 YOUR OBLIGATIONS

3.1 You:

- (a) must immediately notify ISXPAY of any change to Your financial position which may affect Your ability to perform Your obligations under this Agreement; and
- (b) must provide ISXPAY with prior written notice of any change in your place of business not carry on business in a place which has not been approved by ISXPAY and must not move Your place of business without our prior written consent; and
- (c) must not change Your business name or ownership of Your business without giving ISXPAY prior notice and not substantially change the type of goods and services You sell without our prior written consent; and
- (d) only submit a sales transaction where You are the supplier of the goods and/or services; and
- (e) not submit transactions on behalf of a third party. For the avoidance of doubt, this includes submitting transactions for goods or services sold on another Person's website; and
- (f) must allow the employees, contractors or agents of ISXPAY or those of any Card Scheme reasonable access to Your premises during normal business hours to check Your compliance with this Agreement, the Data Security Standards or for the purposes of the relevant Card Scheme Rules; and
- (g) must provide ISXPAY with all information and assistance reasonably required to perform their obligations and to deal with any queries in relation to the Payment Service; and
- (h) must comply with all applicable Card Scheme Rules and Relevant Laws and contractual requirements in accepting card payments and performing Your obligations under this Agreement; and
- (i) will observe and implement the fraud prevention procedures set out in the manuals, guides or directions provided to You, unless otherwise mutually agreed to by the parties.

Data Security Standards

- 3.2 This clause applies to you if collect payment data directly from a cardholder or store any cardholder data. In addition to the other provisions of this agreement, you acknowledge and agree:

- (a) you must protect stored cardholder data, regardless of the method used to store such data. Data storage also includes physical storage and security of cardholder data. Some examples of other data storage which must be secured include an access or excel database and hard copy files. Storage should be kept to the minimum required for business, legal, and/or regulatory purposes; and
- (b) you must not store the personal identification number (PIN), CVV/CVV2 or sensitive authentication data after authorization (even if encrypted); and
- (c) if ISXPAY tell you that you must comply with the Payment Card Industry Data Security Standards, you must, at your cost, successfully complete the protocols for certification to the appropriate level of PCI DSS within the time frame stipulated by ISXPAY or the Card Schemes. You acknowledge and agree that if you fail to do so:
 - i. ISXPAY may terminate the merchant services; and
 - ii. you are liable for any fine imposed upon ISXPAY by the Card Schemes as a result of your failure to comply; and
 - iii. you are liable for any fines which the Card Schemes levy in the event that you suffer a card data compromise incident, and have not complied with the PCIDSS Accreditation program; and

- (d) ISXPAY is obliged to report all Data Breach events to Card Schemes, law enforcement agencies and/or Australian regulators. You grant irrevocable and enduring consent for ISXPAY to release details of any such Data Breach to the aforementioned bodies; and
- (e) if you have suffered a Data Breach:
 - i. you must give ISXPAY and its agents, full access to your systems and databases to facilitate a forensic analysis to ascertain:
 - A. what card data has been compromised; and
 - B. what weaknesses in the system permitted the unauthorised access to the data base; and
 - C. whether card data was created, deleted, altered, copied or manipulated in any manner; and
 - ii. all costs of the forensic analysis must be paid by you; and
 - iii. in order to continue processing card transactions, you must undergo a full Payment Card Industry Data Security Standard ("PCIDSS") accreditation. All costs of this accreditation exercise must be paid by you and
 - iv. You must provide Us with annual Attestation of Compliance to PCI DSS, together with quarterly scans of your servers and website from a PCI Approved Scanning Vendor, until such time as we notify You in writing this scan in no longer required.

Your duties to Cardholders

- 3.3 Subject to the other provisions of this Agreement, You:

- (a) must accept any valid and acceptable Card in a transaction; and
- (b) must only send ISXPAY a sales transaction when you have committed to provide the goods and services to the customer; and
- (c) must not accept a Card in a credit card transaction for the purpose of giving a Cardholder cash; and
- (d) must perform all obligations (including supplying all goods and/or services) to the cardholder in connection with the sale; and
- (e) must not sell, purchase, provide or exchange any information or document relating to a Cardholder's account number, or Card number, or a transaction, to any Person other than:
 - i. ISXPAY;
 - ii. law enforcement; and
 - iii. the card issuer; or
 - iv. as required by law; and
- (f) must destroy any document that is no longer required to be retained by applicable law or card scheme rules, in a manner which makes the information unreadable; and
- (g) must take reasonable steps to ensure that the information and documents mentioned in (e) are protected from misuse and loss and from unauthorised access, modification or disclosure; and
- (h) must not make any representation in connection with any goods or services which may bind ISXPAY or any Card Scheme; and
- (i) must not indicate or imply that We or any Card Scheme endorse any goods or services or refer to a nominated Card in stating eligibility for goods, services, or any membership; and
- (j) must not accept a Card or a transaction which is of a type You have been previously advised is not acceptable; and
- (k) must prominently and unequivocally inform the Cardholder of Your identity at all points of Cardholder interaction (including on any relevant web site, promotional material and invoice) so that the Cardholder can readily distinguish You from ISXPAY, any supplier of goods or services to You, or any other third party; and
- (l) must provide notice to any Cardholder with whom You enter into a transaction that You are responsible for that transaction, including for any goods or services provided, any payment transaction, related service enquiries, dispute

resolution, and performance of the terms and conditions of the transaction; and

- (m) must not unfairly distinguish between issuers of a Card when accepting a transaction; and
- (n) must not refuse to complete a transaction solely because a Cardholder refuses to provide additional identification information in circumstances where we do not require You to obtain it; and
- (o) if You collect or store Cardholder information, You must comply with any Data Security Standards notified to You; and
- (p) You must not transfer or attempt to transfer financial liability under this Agreement by asking or requiring a Cardholder to waive his or her dispute rights.

Indemnity

- 3.4** You agree to indemnify and hold ISXPAY harmless from and against any fines imposed on ISXPAY by a Card Scheme because of your conduct in relation to the merchant services, including any fines imposed as a result of an unacceptable rate of chargebacks.

4 PROCESSING REQUIREMENTS

4.1 Transaction procedures

- (a) You must follow all procedures and requirements relating to Card Transactions set out in this Agreement, including complying with the Operating Procedures and applicable Card Scheme Rules, as amended from time to time.
- (b) To process transactions correctly:
 - i. you must use a means provided by us including the API Call, Secure Payment Page or the Virtual Terminal ("Terminal") to process all transactions;
 - ii. all details on the Sales Receipt must be true;
 - iii. the transaction must not be subject to any dispute, set-off or counterclaim;
 - iv. you must have no knowledge or notice of any fact or circumstances which would indicate that the transaction was fraudulent or not authorised by the Cardholder;
 - v. you must not manually key a transaction should a Card not process correctly through your Terminal;
 - vi. you must implement fraud management tools available from our service as required by us.

4.2 Transaction records

You must:

- (a) immediately provide ISXPAY with your records, all information and assistance that ISXPAY may reasonably require, relating to any Transactions;
- (b) keep in a secure manner all Transaction records for at least 18 months from the date of delivery of the goods or services; and
- (c) give ISXPAY a clear and legible copy of any voucher or other Transaction record that ISXPAY asks for (otherwise the Transaction may be charged back to you); and
- (d) stop accepting Cards as and when notified to you by ISXPAY.

4.3 Recurring Transactions

You may only process a transaction as a recurring transaction if:

- (a) you have obtained cardholder permission (either electronically or in hardcopy) to periodically charge for a recurring service, including:
 - i. The amount of the recurring transaction
 - ii. Whether the amount is fixed or variable
 - iii. The date of the recurring transaction
 - iv. Whether the date is fixed or variable
 - v. the method of communication for all cardholder correspondence, and
- (b) you retain this permission for the duration of the recurring services and make it available to us on request; and
- (c) you provide a simple and accessible online cancellation procedure, if the cardholder request for the goods or

services was initially accepted online

- (d) Notwithstanding anything to the contrary, you may obtain and hold cardholder authorisation for all reoccurring Transactions and ensure that the relevant card is within current validity at all times.
- (e) A Reoccurring Transaction is a Transaction you are authorized to make regular drawings on a Card at predetermined intervals (not to exceed one year between Transactions) with the Cardholder's written authority.
- (f) You may only store the following Cardholder information for the purposes of conducting reoccurring Transactions:
 - i. PANs which have been rendered unreadable in compliance with PCI DSS;
 - ii. Cardholder name;
 - iii. Card expiry date; and
 - iv. extended service code for smart cards where applicable.
- (g) The Merchant must notify the Cardholder at least seven business days prior to the recurring transaction payment being taken in any of the following situations:
 - i. More than 6 months have elapsed since the last payment
 - ii. A trial period, introductory offer or promotional activity has expired;
 - iii. There are changes to the recurring transaction agreement, including but not limited to:
 - iv. A change in the amount of the recurring transaction and / or
 - v. A change to the date of the recurring transaction

EU Merchants Only : Otherwise, the Merchant must comply with the SEPA Rules as published by the European Payment Council.

4.4 Initiating Recurring Transactions (Europe Only)

- (a) If, upon initiation of a recurring transaction, no payment is required, You must:
 - i. Submit an account verification message (AVM) (i.e. a transaction of €0 or € 1 value) for the issuer to approve; and
 - ii. If a non-approval response to an AVM is returned to You, no subsequent recurring transaction should be submitted under the RT agreement. In this case, You must address the matter with the Cardholder.
 - iii. Once the Cardholder has provided their consent to the recurring transaction by confirming the transaction in accordance with 4.3(a) above, You must provide confirmation of the recurring transaction agreement to the Cardholder within two business days.
 - iv. You must clearly state the method of communication and subsequently collect the appropriate contact details from the Cardholder that will provide the means for future communication
- (b) Where a Single Euro Payment Area (SEPA) eMandate is used, you shall make arrangements with ISXPAY to access at additional cost, the ISXPAY eMandate service.

4.5 Chargebacks

- (a) If a Transaction is an Invalid Transaction as denoted in clause 5, or otherwise constitutes a valid Chargeback in accordance with this Agreement and relevant Card Scheme Rules, ISXPAY may in its discretion (as the context dictates and without a request or demand from a Cardholder):
 - i. refuse to accept the Transaction; or
 - ii. if the Transaction has been processed, at any time within two (2) years of the date of the Transaction,

charge that Transaction back to the Merchant by debiting the Settlement Account or Fee Account or otherwise exercising any right under this Agreement.

- (b) ISXPAY may also refuse to accept or Chargeback any Transaction where:
 - i. the Cardholder claims the Transaction is invalid or disputes liability for any reason;
 - ii. you process a cancelled reoccurring Transaction;
 - iii. the Cardholder asserts a claim for set off or counterclaim.

5 INVALID OR UNACCEPTABLE TRANSACTIONS

5.1 A Transaction is an "Invalid Transaction" and may be

subject to Chargeback if:

- (a) the transaction is illegal as per applicable laws; or
- (b) if applicable, the signature on the voucher, Transaction Receipt or authority is forged or unauthorised; or
- (c) the transaction is before or after any validity period indicated on the relevant Card; or
- (d) You have been told not to accept the Card; or
- (e) the transaction is not authorised by the Cardholder; or
- (f) the particulars on the copy of the voucher or Transaction Receipt given to the Cardholder are not identical with the particulars on any other copy; or
- (g) the price charged for the goods or services is inflated to include an undisclosed surcharge for card payments; or
- (h) another person has provided or is to provide the goods or services the subject of the transaction to a Cardholder; or
- (i) You did not actually supply the goods or services in full, or goods were not as described, unfit for sale or unmerchandiseable, or were not supplied in a timely manner, to a genuine Cardholder as required by the terms of the transaction, or have indicated your intention not to do so; or
- (j) the transaction did not relate to the actual sale of goods or services to a genuine Cardholder; or
- (k) the transaction is offered, recorded or billed in a currency we have not authorised you to accept; or
- (l) this Agreement was terminated before the date of the transaction; or
- (m) You have not complied with Your obligations in clause 3.3; or
- (n) if applicable, the details are keyed into the Terminal and You did not legibly record on a Transaction Receipt the information required by clause 8; or
- (o) it is a credit transaction in which:
 - i. the amount of the transaction or transactions on the same occasion is more than any applicable limit notified to You; or
 - ii. You collected or refinanced an existing debt including, without limitation, the collection of a dishonoured cheque or payment for previous card charges; or
- (p) You provide a Cardholder with cash; or
- (q) it occurs during a period in which Your rights under this Agreement were suspended under or after this Agreement was terminated; or
- (r) You cannot give a Transaction Receipt as required by clause 8 provided for herein; or
- (s) the Sales Receipt is incomplete or was not presented to us within the relevant timeframe; or
- (t) the Transaction is subject to dispute, set-off or counterclaim; or
- (u) it was processed to your own Card; or
- (v) Authorisation for the Transaction was declined for any reason; or
- (w) you use a manual sales voucher in circumstances where your electronic terminal is operational. Any manual sales vouchers must be forwarded to ISXPAY within 3 days of the Transaction; or
- (x) it is not processed in accordance with the Operating

- (y) you issue a credit which does not have a previous offsetting sale; or
- (z) relates to or are in connection with, the sale of goods or services that are in contravention of the laws of Australia or are otherwise prohibited by ISXPAY; or
- (aa) for any other reason, the Cardholder is entitled under the Card Scheme Rules to a chargeback of the transaction.

5.2 A transaction for a sale or refund is not acceptable if:

- (a) the Cardholder disputes liability for the transaction for any reason or makes a claim for set-off or a counterclaim; or it is of a class which ISXPAY decide, in their discretion, is not acceptable.
- (b)

5.3 You acknowledge and agree that ISXPAY may:

- (a) refuse to accept a transaction if it is invalid or unacceptable, or may charge it back to you if it has already been processed, even if we have given you an authorisation; and
- (b) reverse a sales transaction as a chargeback, and debit your account for the amount of the chargeback, for any of the reasons in clauses 5.1 and 5.2 and any other reason we notify you of from time to time; and
- (c) without limiting the above, delay, block, freeze or refuse to accept any transaction where ISXPAY has reasonable grounds to believe that the transaction breaches Australian law or sanctions or the laws or sanctions of any other country.

5.4 If ISXPAY receives a payment from a Cardholder relating to an Invalid Transaction that has been subject to a Chargeback, ISXPAY will credit the Settlement Account with an amount equal to that payment, less any amount ISXPAY is entitled to withhold or set off under the Agreement.

5.5 Where ISXPAY agrees to assist You in a dispute with a cardholder, You will within 5 days of request from ISXPAY, provide evidence that relevant the Card Scheme Rules have been satisfied.

6 Anti-money laundering

We advise that Transactions may be delayed, blocked, frozen or refused where we have reasonable grounds they have breached Australian law or sanctions. You acknowledge and agree that we will not be liable for any loss suffered by you as a consequence of such action.

7 CARD ACCEPTANCE REQUIREMENTS

7.1 You must:

- (a) use reasonable care to detect unauthorised use of a Card ; and
- (b) notify ISXPAY if You become aware of or suspect fraud on the part of a Cardholder; and
- (c) establish a fair policy for dealing with refunds and disputes about transactions and include information about that policy on Transaction Receipts as required by ISXPAY; and
- (d) only submit a transaction as a refund to a Cardholder if it is a genuine refund of a previous sale transaction. The refund must be processed to the same card that was used in the original sales transaction and be for the original sale amount; and
- (e) give refunds for transactions by means of credit and not in cash or cheque; and
- (f) not process a refund transaction as a way of transferring funds between Your accounts; and
- (g) ensure that refunds do not exceed five percent (5%) of your to date monthly transaction value.
- (h) if a transaction for a sale does not cover the full amount of the sale:
 - i. in the situation in which the Card is used to make a deposit or pay an instalment You may accept the Card in payment of all or part of the outstanding balance; and
 - ii. in any other circumstance You must obtain the balance due at the time the sale is completed in cash; and

- (i) not state or set a minimum or maximum amount for a Card transaction without our prior written consent; and
- (j) not ask a Cardholder to reveal their PIN or any other secret identifier; and
- (k) contact ISXPAY for instructions if the identification of a Cardholder or the validity of the Card is uncertain; and
- (l) not knowingly submit for processing any transaction that is illegal or that You should have known is illegal.

7.2 For remote transactions, you must:

- (a) take reasonable steps to verify the identity of the Person You are dealing with, in order to confirm that they are the genuine Cardholder; and
- (b) record reasonable identification details of the Person You are dealing with, as well as the commencement and expiry dates of the Card.
- (c) At your cost implement such card verification techniques as required to decrease Transaction risk, in particular where your activities or merchant category code is classified as high risk by ISXPAY.

7.3 In the case where a cardholder requests the merchant to make a credit transfer to their card, the merchant shall utilise either the Original Credit Transfer facility or the BPAY Batch Pay facility, where You have requested and We have enabled such service. The refund mechanism shall not be used to originate credit transfers for any purpose, including payout of winnings or earnings against wagers, trades, bets, or similar activities.

8 TRANSACTION RECEIPT

8.1 Unless we have agreed that we will provide the transaction receipt to the cardholder, You must give the Cardholder a copy of the Transaction Receipt for each transaction, but You must not charge a fee for doing so.

8.2 If You are notified that You must prepare the Transaction Receipt, You must ensure the information contained in the Transaction Receipt:

- (a) is identical with the information on any other copy; and
- (b) legibly includes the information notified to You.

8.3 You must provide ISXPAY with the Transaction Receipt and any other required evidence of the transaction within seven (7) days if You are asked by ISXPAY to provide it.

8.4 If You wish to change Your Internet or email address, or telephone number appearing on the Transaction Receipt, You must notify ISXPAY in writing at least fifteen (15) Banking Days prior to the change taking effect.

9 WEBSITE REQUIREMENTS

9.1 Unless You are otherwise notified in writing, You must, before You accept any electronic commerce transaction over the Internet, establish and maintain at Your own expense a web site that complies with the requirements of clause 9.2.

9.2 The web site must clearly display the following information:

- (a) Your business name (and Australian Business Number as applicable); and
- (b) the address of Your approved place of business; and
- (c) Your business contact details, including telephone numbers and an email address; and
- (d) a complete description of the goods and services available for purchase on Your web site with the price advertised in Australian dollars or, if we have agreed that you can process transactions in another currency, that currency ; and
- (e) details of Your return and refund policy, including how a transaction can be cancelled by a Cardholder; and
- (f) details of Your delivery times for goods and services.

Delivery times are to be appropriate for the type of business carried on by You. If the delivery is to be delayed, the Cardholder must be notified of the delay and an option provided to them to obtain a refund; and

- (g) details of any Australian export restrictions (if applicable); and
- (h) details of Your privacy policy and how You intend to deal with, or share, Personal Information obtained from and about the Cardholder including by use of cookies; and
- (i) a description of the measures You have to maintain the security of:
 - i. Cardholders' account data; and
 - ii. (any other information which, by notice, we require You to display from time to time; and
- (j) any other information required for the purpose of complying with card scheme rules.

9.3 You must provide us reasonable access to view, monitor and audit the pages of Your web site.

9.4 Your web site payments page must be protected by Secure Sockets Layer or any other form of security method approved in writing by us.

10 SURCHARGING

10.1 If you charge a fee for Transactions, you must:

- (a) ensure the fee is valid under regulation and Card Scheme Rules;
- (b) include any fee in the Transaction and not process it as a separate Transaction

Amount of surcharge

10.2 Where you elect to charge a cardholder a surcharge in respect of a transaction, you must not impose a surcharge in excess of the reasonable cost of card acceptance.

10.3 You acknowledge that card issuers may from time to time change the classification of a credit card (i.e. standard or premium) and, as a result, when applying a surcharge rate to a cardholder, it cannot be guaranteed that the classification of the card (i.e. standard or premium) on which you have based the surcharge will be same as the classification on which you are charged your merchant service fee in relation to the same transaction.

Disclosure of surcharge

10.4 You must clearly disclose to the cardholder before the transaction is completed any surcharge that you will charge for completing the transaction, and do it in such a way that allows the transaction to be cancelled without the cardholder occurring any cost.

10.5 You must display on the payment page on your website a notice stating:

- (a) that you charge a surcharge; and
- (b) the exact amount or percentage of the surcharge.

10.6 You must not represent or otherwise imply that the surcharge is levied by a card scheme or by us or any other financial institution.

10.7 Definitions

“Surcharge” means any fee charged by a merchant to a cardholder that is added to a transaction for the acceptance of a card.

11 SETTLEMENT OF CARD TRANSACTIONS

- 11.1 ISXPay will only acquire and settle Transactions for Card types specified in your Application.
- 11.2 You must keep one or more bank accounts (**Settlement Account**) at a financial institution, into and from which ISXPay can initiate credits and debits in connection with this Agreement. You agree to execute and provide ISXPay with a complete and valid direct debit authority against the Settlement Account, and further agree not to withdraw that authority, even after termination of the Merchant Agreement, unless notified in writing by ISXPay that the authority is no longer required.
- 11.3 ISXPay will provide settlement to Merchant on each business day for the gross amount of all funds received from the card schemes in respect of transactions processed under this agreement, less any reserves, fines, chargebacks or refunds.
- 11.4 ISXPay is responsible for disbursing to you. ISXPay will disburse to You in accordance with your funding, reserve and payment arrangements, taking into consideration any settlement amounts received from Card Schemes in respect of transactions processed under this agreement.
- 11.5 You agree to direct any queries regarding settlement to ISXPay.
- 11.6 After presentation of a Sales Receipt pursuant to the Operating Procedures, ISXPay will in accordance with its standard settlement process in effect from time to time pay into your Settlement Account the value of all valid sales and cash out Transactions less any Refunds, Chargebacks, or other debits or monies paid into any Reserve Account. Where reasonably practicable, ISXPay shall endeavour to initiate a credit into your Settlement Account on the next Business Day after the day the Transactions are processed (which is the next Business Day if Transactions are submitted before merchant cut-off).
- 11.7 ISXPay will not be liable for any delays in receipt of funds or errors in debit and credit entries caused by third parties such as a Card Scheme, your financial institution or any failure in the Australian payment system or telephone lines.
- 11.8 For each month that you process a Transaction, ISXPay will send you a summary statement of Transactions processed using your merchant services that month.
- 11.9 If you believe any adjustments should be made with respect to your Settlement Account(s), you must notify ISXPay within 45 days after any debit or credit is or should have been effected.
- 11.10 You warrant that all information provided by you is true and accurate and acknowledge that ISXPay will rely on that information, including Sales Receipts.

12 CHARGE CARDS

- (a) You authorise ISXPay to share information provided by you in and with your Application with American Express, Diners Club, JCB and any other Charge Card Company for any purpose, including providing and marketing services to you.
- (b) We may program your Terminal to accept Transactions by Cards issued by a Charge Card provider. You are responsible for advising us of any merchant number issued to you by the relevant Charge Card Company before any service can be initiated, if we do not include this facility.
- (c) Our only obligation to you in relation to any Charge Card Transaction is to send the Transaction details to the relevant Charge Card Company or entity which issued the Card.
- (d) We make no representations and give no warranties whatsoever in relation to:
- i. the credit worthiness of the person presenting the Charge Card;
 - ii. your arrangements with, or performance by, the Charge Card Company under your agreement with the Charge Card Company;
 - iii. the settlement of funds from Charge Card Transactions.

13 INFORMATION, PRIVACY, CONFIDENTIALITY

13.1 Cardholder information

- (a) You acknowledge that Cardholder information derived from a Transaction (including the names, addresses and Card account numbers of Cardholders) is

confidential and constitutes personal information defined in the Privacy Act 1988 (Cth).

- (b) You will comply with all applicable Privacy Laws and the Payment Card Industry security requirements and keep such information safe and secure. This obligation survives termination of this Agreement.
- (c) You acknowledge that you do not own any information relating to and derived from Transactions (**Transaction Data**). During the term of this Agreement, you may only use, store, copy and disclose Transaction Data as necessary for the purposes of assisting us and the relevant Card Scheme to complete the Transaction, supporting any loyalty program associated with the Card or Services, providing fraud control services or for purposes specifically required by law. If you use any third party to handle Transaction Data, you must ensure those third parties handle that Transaction Data in compliance with laws and this provision of this Agreement, and that said party is approved by ISXPay in advance.
- (d) You further acknowledge and agree that Transaction Data is owned by ISXPay, and agree to procure in your Terms of Services with customers for this ownership.

13.2 Your information

- (a) ISXPay will collect and use information about you during the course of your relationship with ISXPay. You must let ISXPay know when the information you have provided has changed.

13.3 Financial and other information

- (a) Upon request, you will provide us with quarterly financial statements and/or annual audited financial statements, prepared in accordance with generally accepted accounting principles.
- (b) ISXPay shall be entitled to request from you such further information as it may consider necessary to meet any anti money laundering and counter financing of terrorism obligations and where legally obliged to do so, we may disclose such information to law enforcement and other government agencies.

13.4 Confidential information

You agree to keep all ISXPay Confidential Information, including the terms of this Agreement, confidential.

13.5 Records

- (a) You must retain in your possession (while complying with all security requirements) your books of account and records, including all Transaction information, vouchers and tally rolls and other information as required under this Agreement for at least 18 months following each Transaction.
- (b) You must retain all financial information in relation to your business, including but not limited to annual balance sheets and cash flow projections.
- (c) You must keep reasonable records about your compliance with this Agreement, including staff training and compliance with PCI DSS.
- (d) You must provide us with access to the records referred to above in a timely manner following a request by us.

14 USE OF CARD SCHEME LOGOS AND TRADE MARKS

14.1 You acknowledge and agree that:

- (a) the card scheme logos, names and holograms ("the Marks") are owned solely and exclusively by the relevant card scheme; and
- (b) you will not contest the ownership of the Marks for any reason; and
- (c) the card schemes may at any time, immediately and without notice, prohibit you from using any of the Marks for any reason; and
- (d) you may only use advertising and promotional material for the cards or which show a card scheme mark in the manner ISXPay approves, unless you have received authorization from the card schemes through other means.

- 14.2 The Merchant Agreement does not grant you any rights to ISXPay's trademarks or service marks. ISXPay may periodically make available certain ISXPay logos, trademarks or other identifiers for your use. If ISXPay does so, you will use them subject to and in accordance with ISXPay's then current trademark usage guidelines.

15 FEES

15.1 Fees

- (a) You must pay ISXPAY the fees for the Services as set out in your Application, as well as any additional fees or pricing set out in this Agreement (together the **Fees**).
- (b) ISXPAY will invoice you in arrears for the Services provided. You must pay each invoice within 14 days of the date of the invoice.
- (c) You must keep a bank account (**Fees Account**) (which may or may not be the same as your Settlement Account) at a financial institution, from which ISXPAY may collect Fees.
- (d) If you do not nominate in your Application a Fees Account, the Settlement Account will be deemed the Fees Account and you authorise ISXPAY to collect fees from the Settlement Account.
- (e) You must provide upon request by ISXPAY at any time a direct debit authority to enable ISXPAY to debit your Fee Account with the Fees for the Services.
- (f) You agree to reimburse ISXPAY for the amount of any charges it incurs as a result of any debit to the Fees Account being rejected.
- (g) You agree that any fees incurred in bank to bank transfer as part of any settlement, payment or payout process to You will be borne by You and that ISX may deduct such fees from the Fees account or from prior to settlement amounts prior to payment to You in ISX's sole discretion. ISX may also recover any such fees from any Security.

15.2 Fee adjustment

- (a) The Fees for Services may be adjusted by ISXPAY upon 30 days' notice:
 - i. if the actual volume or average Transaction size are not as expected or otherwise represented by you in your Application over a period of at least 60 days;
 - ii. if you significantly alter your method of doing business;
 - iii. to account for any Additional Services or the provision for enhanced or modified Terminals; or
 - iv. to reflect any increases in associated costs by Card Schemes, government or regulatory bodies (such as in the case of interchange, assessments, taxes and other fees), or to pass through increases charged by third parties for on-line communications and similar items.
- (b) ISXPAY may also increase the Fees for any other reason by notifying you in writing 30 days prior to the effective date of any such change.
- (c) ISXPAY may charge additional fees for responding to specific requests from you for assistance such as providing extra statements, investigations of account activity requested by you, fees associated with dishonoured payments and fulfilling privacy requests. These additional fees may be charged on a time and materials basis or based on the cost of fulfilling such requests averaged across all merchants and represent additional work required to manage your account with ISXPAY in respect of these requests, which are not part of the Services provided under this Agreement.

15.3 Referrals

You acknowledge that ISXPAY may pay amounts to other third parties for referring you to ISXPAY.

15.4 GST

- (a) In this section 15.4 words and expressions which have a defined meaning in the A New Tax System (Goods and Services Tax) Act 1999 (Cth) (**GST Act**) have the same meaning as in the GST Act.
- (b) Unless otherwise expressly stated, all consideration to be provided under this Agreement is expressed exclusive of GST. Where any charges are expressed to be inclusive of GST and the applicable GST rate changes, the charges will automatically be adjusted accordingly.
- (c) If GST is payable by either of us on any supply made under this Agreement, you will, upon receiving a tax

invoice from either of us, pay to the relevant person an amount equal to the GST payable on the supply.

- (d) This amount will be paid in addition to, and at the same time, as the consideration for the supply is to be provided.
- (e) You agree that either of us, as a recipient of supplies under this Agreement, such as but not limited to in the case of Refunds and other adjustments, may from time to time issue Recipient Created Tax Invoices and submit those invoices to the other. Those invoices will detail the GST applicable to the supply.

16 MERCHANT TRANSACTION LIABILITY

16.1 Indemnity

- (a) You must indemnify and keep ISXPAY indemnified against and must pay us on demand against all claims, actions, liability, suits, losses defaults, expense, costs (including legal costs and disbursements) and damages we may incur or suffer arising out of or in connection with:
 - i. a Transaction between you and any Cardholder;
 - ii. all Chargebacks including any foreign exchange difference between the value of an original Transaction and the amount of the Chargeback for a Transaction.
 - iii. any Invalid Transaction;
 - iv. you or any of your Employees processing a Transaction with wrong Transaction information;
 - v. any error, negligence, willful misconduct or fraud by you or your Employees;
 - vi. any dispute over goods or services between you and a Cardholder;
 - vii. any warranty or representation whatsoever in relation to any goods or services supplied by you;
 - viii. your failure to comply with any of your obligations under this Agreement;
 - ix. any enforcement expenses under the Agreement, including any amount reasonably incurred by the use of our staff and facilities, in the event of a breach of the Agreement;
 - x. fines, fees or penalties (including but not limited to Card Scheme fines) that we are required to pay as a direct or indirect result of your failure to observe any of the procedures, requirements or obligations under this Agreement.
- (b) For the purposes of this clause 16.1, Liability means any debt or monetary liability or any other claim which can be reduced to or expressed as a monetary liability, irrespective of whether the debt or monetary liability is future, present, actual or contingent.
- (c) Should you fail to pay any debt which you owe us we may commence enforcement action and report your default to a credit reporting agency, which may affect your credit rating and your ability to obtain commercial finance in the future.

16.2 Debits and set off

ISXPAY may marshal and exercise its rights under any security it holds from you or in relation to your indebtedness in respect of your liability under this Agreement. ISXPAY may:

- (a) debit your Settlement Account;
- (b) debit a Reserve Account established under clause 16.4;
- (c) deduct and set off from settlement funds due to you; or
- (d) invoice you separately for any of the following amounts:
 - i. funds credited to your account in error;
 - ii. Invalid Transactions (including Chargebacks and our related losses);
 - iii. Fees;
 - iv. fees and fines imposed by any Card Schemes resulting from exchanges or your Chargebacks or your acts or omissions;
 - v. government charges; and
 - vi. any other amounts then due from you to us, whether or not arising out of or related to this Agreement.
- (e) ISXPAY may also charge interest on amounts outstanding where there were insufficient funds in your account to satisfy the above amounts.
- (f) Despite any other provision of this Agreement, ISXPAY may at any time without notice to you set off any Liability owed by ISXPAY, to you

on any account against any Liability owed by You to ISXPAY under or in connection with this agreement. For the purpose of this clause, "Liability" means any debt or monetary liability, irrespective of whether the debt or monetary liability is future or present, actual or contingent.

16.3 Security

- (a) ISXPAY may from time to time request, or request a change to the level of, security from you or a guarantor to secure performance of your obligations under this Agreement. You agree to do all things necessary to put in place enforceable security (**the Security**) as requested by ISXPAY.
- (b) The Security at the commencement of the Merchant Agreement will be as set out in the Application.
- (c) You agree that ISXPAY may use money held in the

Reserve Account established pursuant to clause 16.4 to establish or increase the level of the Security, and you will do anything necessary or required to ensure the Security thus created is enforceable.

16.4 Reserve account

- (a) You authorise ISXPAY to establish an account in its name with an Australian Deposit Taking Institution on the terms set out in this clause 16.4 (**Reserve Account**).
- (b) ISXPAY may, in its absolute discretion, require by notice to you, that the whole or a portion of the value of any Transactions payable to you be deposited into the Reserve Account.
- (c) The initial value of the reserve shall be calculated daily against Your daily Transaction amounts using the percentage nominated in the Application. The funds, unless otherwise notified to you in writing, shall be held and released on a daily rolling basis, for the period nominated in the Application.
- (d) ISXPAY may amend the calculation on 7 day's notice to You, including varying the percentage or the period referred to in paragraph 16.4(c).
- (e) You irrevocably direct ISXPAY to pay such funds into the Reserve Account upon receipt of a request from ISXPAY. ISXPAY will provide you with a record of any such funds deposited.
- (f) You acknowledge that the obligation of ISXPAY under this Agreement to settle Card Transactions will be fully discharged upon the crediting of the Transaction proceeds to either the Settlement Account or the Reserve Account and that any contribution to the Reserve Account is a separate Transaction between you and ISXPAY.
- (g) Any funds paid into the Reserve Account in accordance with paragraph (c) represent a debt owing by ISXPAY to you and is not held by ISXPAY on trust for you.
- (h) You authorise ISXPAY to set-off all or part of the monies held in the Reserve Account against any obligations you have to ISXPAY under this Agreement including, without limitation, any obligation under clause 16.1 and notwithstanding that this Agreement may have terminated.
- (i) Monies held the Reserve Account will not accrue interest.
- (j) ISXPAY may, in its absolute discretion, repay to you all or part of any money held in the Reserve Account. Such repayment is not a waiver of ISXPAY's right to require further deposits by you into the Reserve Account.
- (k) Within the greater of eighteen (18) months following termination of this Agreement or such longer period of time as is consistent with our liability for Transactions in accordance with the Card Scheme Rules, ISXPAY will repay to you any monies remaining in the Reserve Account, following deduction of all chargebacks, fines, fees, refunds and adjustments.

17 TERM AND TERMINATION

17.1 Term

- (a) This Agreement continues for the Initial Term as set out in the Application (unless terminated earlier in accordance with this Agreement).
- (b) After the Initial Term, this Agreement will continue for additional periods of 12 months unless you or we give at least one month's written notice prior to the expiration of any applicable term.

17.2 ISXPAY may suspend or terminate this Agreement or suspend then terminate this Agreement or any part of it at any time if:

- (a) You are in breach of Your obligations under or arising out of this Agreement; or
- (b) In ISXPAY's reasonable opinion, the processing of Your transactions exposes ISXPAY to an unacceptable level of risk; or
- (c) You are or have engaged in conduct which exposes ISXPAY to potential fines or penalties imposed under Relevant Law; or
- (d) Your business or the Terminal (or connection thereto) is or has been targeted by a person engaged in fraudulent or dishonest activity whether with or without Your knowledge; or
- (e) You or any service provider (other than ISXPAY) that you use in connection with your merchant services has suffered a data breach
- (f) A direction is made by a card scheme or under Relevant Law that the Payment Service be suspended or terminated; or
- (g) You have experienced an adverse change in financial circumstances; or
- (h) We have concerns about your solvency or if you come insolvent or are subject to any form of insolvency administration or a resolution is passed or an order is made for winding up; or
- (i) Your daily transaction volumes or amounts substantially decline, whether abruptly or over time; or
- (j) You have a significant adverse credit event recorded against you.

17.3 This Agreement will terminate automatically and immediately if:

- (a) ISXPAY's registration as a member service provider or payment facilitator with any card scheme is cancelled;
- (b) ISXPAY's agreement with the Card Schemes for the provision of merchant services is terminated for any reason; or
- (c) any other agreement that you have with ISXPAY in respect of ISXPAY's payment processing services is terminated for any reason.

17.4 You authorise ISXPAY to disclose to any Card Scheme advice of termination of this Agreement and the reasons for the termination. You acknowledge that the information concerning termination of this Agreement then becomes available to any member of the Card Schemes. This information, available to any member of the Card Schemes, may be used in assessing subsequent applications for merchant facilities.

17.5 This clause 17 survives termination of this Agreement.

17.6 Termination by ISXPAY

We may also terminate this Agreement at any time and for any reason, including but not limited to the following:

- (a) we are notified that you or your directors appear in Visa's National Merchant Alert Service (NMAS), Visa Merchant Trace Systems (VMTS), MasterCard's Member Alert to Control High Risk (MATCH), or any JCB, American Express, Diners Club Discover card list or any domestic or international sanctions list;
- (b) your independent certified accountants refuse to deliver an unqualified opinion with respect to your annual financial statements and your consolidated subsidiaries;
- (c) you purport to assign this Agreement or there is a Change in Control in you or your corporate parent
- (d) you have Chargeback or refund rate, amounts or percentage which are in breach of Card Scheme Rules, levels notified to you, or otherwise in our opinion excessive.

17.7 Termination by you

- (a) You may terminate this Agreement on 30 days' written notice if:
 - i. we commit a material breach of this Agreement;
 - ii. we notify you of an increase in the Fees for Services or modification in the terms of this Agreement, which materially increases your obligations or diminishes your rights, and you provide notice of termination within 30 days of the date of such notice.

- (b) You acknowledge and agree that you will be deemed to have terminated this Agreement if you have not processed any Transactions in at least 90 days.

You acknowledge and agree that your continued use of our Services after the expiration of 30 days of notification of a change in 17.7(a)ii will be deemed acceptance of the increased fees for Services or modification of the terms, throughout the remaining term of this Agreement

- (c) You agree that if you terminate this Agreement before the end of the term other than under clause 17.7(a)i, you will pay the Early Termination Fee per year or part year remaining of the term for each of your MIDs. You and we agree that this amount is a genuine pre-estimate of the loss which we will suffer as a result of you terminating this Agreement early and does no more than compensate us for the loss we will suffer as a result of the early termination.

17.8 Termination by Card Schemes

You acknowledge that the Card Schemes may, under Card Scheme Rules, reserve the right to direct amendment or termination of this Agreement.

17.9 Consequences of termination or expiry

If this Agreement ends:

- (a) all amounts payable under this Agreement become immediately due and payable in full on demand;
- (b) you must not process any Transactions through us, and we have no further obligations to accept Transactions from you after the termination date;
- (c) any rights and obligations of either of us which arose before the termination date will continue, including:
- i. your obligations to pay or reimburse us for any obligations associated with Transactions you have submitted to us; and
 - ii. your responsibility for all Chargebacks, Fees, Refunds and adjustments resulting from Transactions processed under this Agreement and all other amounts then due or which thereafter may become due under this Agreement.

18 WARRANTIES AND LIABILITY

18.1 Warranties and representations

- (a) You represent and warrant that:
- i. by entering into this Agreement You are not currently and will not be in breach of any Relevant Law or any obligation owed to any Person; and
 - ii. where applicable, You are duly authorised to enter into this Agreement and the obligations under this Agreement are valid, binding and enforceable in accordance with its terms; and
 - iii. if You are an incorporated body, You validly exist under the laws of Your place of incorporation and have the power and authority to carry on Your business as that business is now being conducted and using any name under which that business is being conducted; and
 - iv. if You, a Related Body Corporate or any officer, employee or agent of You or a Related Body Corporate has at any time been listed on a database of terminated merchants maintained by any Card Scheme or have otherwise had merchant services terminated by another acquiring bank, You have disclosed that fact to ISXPAY.
- (b) The representations and warranties set out in (a) above will be deemed to be repeated each day after the date You enter into this Agreement.
- (c) Neither ISXPAY make any warranties in respect of any of the services provided under this agreement. To the maximum extent permitted by law, any and all implied warranties and guarantees regarding quality, suitability, merchantability, fitness for a particular purpose or otherwise of any Services are excluded. In respect of any warranty or guarantee which is unable to be excluded under any relevant law, our liability in respect of a breach of that warranty or guarantee is limited to the re-supply of the goods or services or the payment of the cost of having the goods or services supplied again.

18.2 Limitations on liability

- (a) To the maximum extent permitted by applicable law we are not liable to you or to any person for any act or omission (including negligence) of ours that results in any direct or indirect loss (including loss of profits), damage, injury or inconvenience you suffer because of any service failure, including any unavailability of the service, any delays or any errors. Under no circumstances will be liable to you for any lost sales, revenue or profit or loss of custom due to any service failure which results in you being unable to promptly accept payments from your customers.
- (b) It is your responsibility to ensure that you have other means available to accept payments if there is any malfunction of the Service or any system.
- (c) To the extent ISXPAY is liable under this Agreement, you acknowledge and agree that ISXPAY's cumulative liability for all losses or damages you may suffer arising out of or related to this Agreement will not exceed
- i. (i) \$50,000; or
 - ii. the amount of Fees received by ISXPAY pursuant to the Agreement for Services performed in the immediately preceding 12 months, whichever is the lesser.

19 FURTHER OBLIGATIONS

19.1 Assignment and subcontracting

- (a) We may upon notice to you:
- i. engage one or more of our Affiliates, to provide the Services, including the provision of POS Terminals and other equipment and local support functions in relation to this Agreement;
 - ii. we may assign, novate or transfer this Agreement and our rights and obligations hereunder and/or may appoint an agent or subcontractor to perform our duties hereunder, in whole or in part, to any other third party without notice to you.
- (b) You may not assign or charge Your rights under this Agreement without our prior written consent.

19.2 Compliance with laws, regulations and rules

In performing its obligations under this Agreement, each party agrees to comply with all laws, regulations and rules applicable to it, including the Card Scheme Rules, and the ePayments Code.

19.3 Force majeure

Except in respect of your obligations under the Operating Procedures, no party shall be liable for any default or delay in the performance of its obligations under this Agreement if and to the extent such default or delay is caused, directly or indirectly, by:

- (a) fire, flood, elements of nature or other acts of God;
- (b) any outbreak or escalation of hostilities, war, riots or civil disorders in any country;
- (c) any act or omission of the other party or any government authority;
- (d) any labour disputes (whether or not Employees' demands are reasonable or within the party's power to satisfy); or
- (e) except in respect of your obligations under clause 5.1(c), the nonperformance by a third party for any similar cause beyond the reasonable control of such party, including without limitation, failures or fluctuations in telecommunications or other equipment or delay or failure of a Card Scheme to pay settlement amounts.

20 AUSTRALIAN DOMICILE REQUIREMENTS

20.1 You acknowledge that we may only provide services to you under this Agreement where you:

- (a) have a permanent establishment in Australia through which transactions are completed;
- (b) are registered to do business in Australia;
- (c) have a local address in Australia for correspondence and acceptance of judicial process, other than a post-office box or mail-forwarding address; and
- (d) pay taxes in Australia (where required) in relation to the sales activity; and

- (e) satisfy any other domesticity requirements imposed by card schemes from time to time.

partners, joint venture parties or principal and agent, unless otherwise stated. You are not authorised to make any warranty or representation on behalf of ISXPAY.

20.2 In addition to any other right to terminate or suspend the services, we may immediately cease to accept transactions under this Agreement where you fail to satisfy the above requirements.

21 GOVERNING LAW

21.1 This agreement is governed by the laws of the State of Victoria. Each party submits to the jurisdiction of the courts of that State of Victoria and any courts of appeal from them.

22 GENERAL

22.1 Notices

- (a) You acknowledge that ISXPAY may deliver notices to You in any of the ways listed in clause 22.1(b).
- (b) A notice must be in writing and is taken to be received:
 - i. if delivered personally, at the time of delivery;
 - ii. if sent by pre-paid post, on the third day after the posting;
 - iii. if sent by facsimile transmission, on the date the transmitting machine records transmission of the complete document;
 - iv. when the party sending the notice is ISXPAY, if sent by email, at the time when the email enters Your information system.
- (c) The address, facsimile number or email address to be used for notices is the last address, facsimile number or email address advised by a party. You must inform ISXPAY immediately of any change of Your address, facsimile number or email address.

22.2 Consents

A party may conditionally or unconditionally give or withhold any consent to be given under this Agreement and is not obliged to give its reasons for doing so

22.3 Amendment

We may vary any provision of this Agreement at any time by giving you notice in the time and form set out below:

Form of Change	Notice period	Method of notification
New Fee (unless otherwise provided for in this table)	30 days in advance	In writing either by mail or electronically
Government, Card scheme or Equipment Charge	Where possible at least 7 days in advance, or otherwise as soon as reasonably practicable after the change	In writing either by mail or electronically, or through advertisement in a major newspaper
Any other change or variation.	At least 7 days in advance	In writing either by mail or electronically, or through advertisement in a major newspaper

22.4 Severability

The parties intend every provision of this Agreement to be severable. If any part of this Agreement is not enforceable, it is severed and the remaining provisions remain valid and enforceable.

22.5 Waiver

If ISXPAY does not enforce a right for breach of this Agreement, this does not mean that we have waived our rights for that or any other breach.

22.6 Entire agreement

This Agreement constitutes the entire agreement between the parties with respect to its subject matter, and supersedes any previous agreements and understandings.

22.7 No partnership

Nothing in this Agreement constitutes you and ISXPAY as

23 GLOSSARY

In addition to the terms defined throughout these Standard Merchant Terms, the following terms mean as follows:

Affiliates means any entity directly or indirectly controlled by ISXPAY Corporation; for the purposes of this definition, “control” means:

- (a) the beneficial ownership of more than 50% of the issued shares of the party; or
- (b) the capacity to determine the outcome of decisions about the party’s financial and operating policies in accordance with section 50AA of the Corporations Act 2001 (Cth).

API Call means a software method to allow a PCI DSS certified Merchant systems to communicate with ISXPAY servers.

Authorisation: The confirmation by the card Issuer that the card number exists and that enough funds are available to allow the Transaction to go ahead.

Banking Day: means a day on which banks are open for general banking business in Melbourne Australia except for Saturdays, Sundays and National Public Holidays in Australia.

Card: means a card that has been designated by the issuer as a Visa or MasterCard card or a card issued by any other card scheme which you have agreed to accept and we have agreed to process.

Cardholder: means the Person in whose name the Card has been issued.

Card Schemes: means, unless otherwise agreed by the parties, Visa and MasterCard.

Card Scheme Rules: means the rules and regulations which regulate participants in the Card Schemes.

Cash Related Transactions: A Transaction between you and a Cardholder where you sell items that are intended to be converted directly into cash, such as in the case of money orders, travelers cheques and foreign currency.

Change in Control: any of the following: the Merchant agrees to acquire or dispose of, or acquires or disposes of, a substantial asset or assets;

- (a) a person (alone, through or together with their associates) acquires a relevant interest in 50% or more of the issued securities in the Merchant;
- (b) the Merchant is or agrees to be controlled by a person who did not or was not entitled to control the Merchant on the date of commencement of this Agreement; or
- (c) a person who has not appointed or is not entitled to appoint a majority of directors to the board of directors of the Merchant on the date of commencement of this Agreement does, or becomes entitled to, appoint a majority of directors to the board of directors of the Merchant.

For the purposes of the above definition:

- (i) “**agrees**” means an agreement which is written or oral, express or implied, conditional or unconditional and includes an obligation for a party to use its “best” or “reasonable” endeavours;
- (ii) “**acquire**”, “**relevant interest**” and “**voting shares**” have the meaning given to them in Chapter 6 of the Corporations Act 2001;
- (iii) “**control**” has the meaning given to it in section 50AA of the Corporations Act 2001, except that it must be read as if it applied to an individual as well as an entity; and
- (iv) “**associate**” has the meaning given to it in the Corporations Act 2001.

Chargeback: is the reversal of a sales transaction.

Charge Card: A card issued by a Charge Card Company.

Charge Card Company: American Express Company, Diners Club International Ltd, JCB International Co. Ltd and any other such charge card companies agreed by the parties.

Confidential Information: Any information relating to the business of ISXPAY or concerning the financial Transactions or affairs or the identity of a Cardholder or the details of a Transaction.

Credit Receipt: A document evidencing the return of merchandise by

a Cardholder to a Merchant, or other Refund made by the Merchant to the Cardholder.

Data Breach means any occurrence which results in the unauthorised access by a third party to confidential data relating to card transactions stored by your business or any entity engaged by you to provide storage or transmission services in respect of that data.

Data Security Standards means the Payment Card Industry Data Security Standards ("PCIDSS") mandated by the Card Schemes for the protection of Cardholder details and transaction information, and any additional or replacement standards of which You are advised from time to time.

Employees: Employees, contractors, officers, agents and secondees.

ePayments Code: The ePayments Code developed by the Australian Securities and Investment Commission.

Early Termination Fee: The fee payable by Merchant for terminating the Agreement prior to expiry of a term, which is calculated as the average of fees over the last three months (where available) multiplied by the remaining duration of this Agreement, or AUD\$10,000, whichever is the greater.

Insolvency Event: Any of the following:

- (a) an order is made or an application is made to a court for an order that a party be wound up;
- (b) an application is made to a court for an order appointing a liquidator or provisional liquidator or a liquidator or provisional liquidator is appointed in respect of a party;
- (c) a party enters into, or resolves to enter into, a scheme of arrangement, deed of company arrangement or composition with, or assignment for the benefit of, all or any classes of its creditors, or it proposes a re-organisation, moratorium or other administration involving any of them;
- (d) a party resolves to wind itself up, or otherwise dissolve itself, or gives notice of intention to do so, except to reconstruct or amalgamate while solvent on terms approved by the other party or is otherwise wound up or dissolved;
- (e) a party is or states that it is unable to pay its debts when they fall due;
- (f) a party takes any step to obtain protection or is granted protection from its creditors, under any applicable legislation or an administrator is appointed to a party; or
- (g) anything analogous or having a substantially similar direct effect to any of the events specified in paragraphs (a)-(f) above happens under the law of any applicable jurisdiction.

Issuer: Cardholder's bank, or the bank which has issued a Card to an individual.

iSXPAY means iSignthis eMoney (AU) Pty Ltd, ACN624 762 269 of 456 Victoria Parade, East Melbourne, 3002. iSXPAY is a registered trademark of iSignthis Ltd

Magnetic Stripe: A stripe of magnetic information affixed to the back of a plastic Card.

Merchant: The party identified as "Merchant" on the Application. The words "you" and "your" refer to Merchant.

Merchant Category Code: A code used by credit card companies to categorize the business activities of merchants.

MID: A merchant identification number.

Operating Procedures: Any operating manual and information provided or otherwise made available to the Merchant by iSXPAY from time to time, including operational procedures, instructions and other directives relating to Transactions, as amended from time to

time or any Charge Card Company rules or Card Scheme Rules, industry regulations and any information identified as such on the iSignthis or iSXPAY website accessible to the Merchant.

POS Terminal: A point of sale device placed in a merchant location which is connected to the iSXPAY system via telephone lines and is designed to authorise, record and settle data by electronic means for all sales Transactions with iSXPAY.

Privacy Law: means all legislation and principles relating to the collection, use, disclosure, storage and granting of access rights to Personal Information.

Payment Services: The activities undertaken by iSXPAY to authorise, process and settle all Card Transactions undertaken by Cardholders at the Merchant's location(s) in Australia, and all other activities necessary for iSXPAY to perform the functions required by this Agreement for all Cards covered by this Agreement.

Secure Payment Page means a method provided by iSXPAY to allow for secure capture and transmission of payment related data from the Merchant, where the Secure Payment Page is embedded within relevant pages of a Merchant's website, or hosted by iSXPAY.

Security: Any guarantee, indemnity, bill of sale, mortgage charge or other security interest or any authority to appropriate or set off deposits which iSXPAY may request the Merchant to provide under clause 7.3.

Software: All software, computer programs, related documentation, technology and processes embodied in or provided in connection with the Services.

Transaction: Includes a sales Transaction (being the supply of goods or services or both), a cash out Transaction, Refund, or Cash Related Transaction in which a Card or Card number is used and which is processed by the Merchant either manually or electronically.

Person includes an individual, firm, body corporate, unincorporated body or association, partnership, joint venture and any government agency or authority.

Personal Information refers to information or an opinion (including information or an opinion forming part of a database), whether true or not, and whether recorded in a material form or not, about an individual whose identity is apparent, or can reasonably be ascertained, from the information or opinion, which is received by You from any source as a consequence of the performance of the rights and obligations under this Agreement.

PIN means the personal identification number allocated by a bank, a card issuer or personally selected by the account holder.

Related Body Corporate has the meaning given to it in the Corporations Act, 2001 (Cth).

Relevant Law means any:

- (a) statute, ordinance, code or other law including regulations and other instruments under them that are relevant to the obligations and rights of this Agreement; and
- (b) any code of practice, guidelines or standards issued by relevant regulators or industry bodies, including any card scheme rules relevant to this Agreement.

Standard Merchant Terms: The terms and conditions set out in this document, as amended from time to time.

Transaction Receipt means a document used to evidence a transaction.

We, Us and Our means iSXPAY.

You and Your means the Person to whom the Payment Service is provided by Us